



IMPROVING THE PROFESSIONAL SKILLS IN GREEN CONSTRUCTIONS THROUGH ONLINE TRAINING

4th Partner Meeting – Hungary AGENDA

Place of the meeting:	iTStudy Hungary Ltd. Gödöllő, Testvérvárosok útja 28, Hungary, H2100
Date:	14-15 of May 2019.

Aim of the meeting:

1. Pilot testing of the developed modules – preparation und results
2. Planning of the future project activities

1st day - 14th May 2019

The aim of the first day:

1. Manual of the trainers and trainees
2. Results of the pilot testing of the modules

Programme

Start time – End time	Agenda item description	Minutes
9:30-9:35	Welcome – prof. Lyubomir Lazov, Mária Hartyányi	'5
Intellectual Outcome 07		
9:35-10:00	Administrative and financial activities	'25
10:00-10:20	Manual of the Trainers , RTA	'20
10:20-10:40	Manual of the Trainers, ECESI	'20
10:40-11:00	Manual of the Trainers, Schnellkraft Personalmanagement Ltd	'20
11:00- 11:20	Manual of the Trainers, iTStudy Ltd	'20
11:20- 11:40	Coffee break	'20
11:40-12:00	Manual of the Trainees, iTStudy Ltd	'20
12:00-12:20	Manual of the Trainees, Veda Consult Ltd	'20
12:20-12:50	Administrative and financial activities	'30
13:00-14:00	Lunch in the Office of iTStudy	'60
Intellectual Outcome 09		
14:00-14:30	Results of the pilot testing of the modules, RTA	'30
14:30-13:00	Results of the pilot testing of the modules, Schnellkraft Personalmanagement Ltd	'30
15:00-15:30	Results of the pilot testing of the modules, Veda Consult Ltd	'30
15:30-16:00	Results of the pilot testing of the modules, iTStudy Ltd	'30
16:00-16:20	Coffee break	'20
Intellectual Outcome 09 –		
16:20 - 16:50	Results of the pilot testing of the modules, ECESI	
17:00-20:00	Cultural Program Sightseeing in Budapest by minibus	
20:00	Common Dinner	



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2nd day - 15th May 2019

The aim of the second day:

1. Organization of the future project activities
2. Final financial and narrative reports

Start time — End time	Agenda item description	minutes
	Agreements final decisions	
09:00-10:00	Organization of the future project activities	'60
10:00-11:00	O10 Improvement of the web-based interactive modules, ECESI	'60
11:00-11:20	Coffee break	'20
11:20-11:40	Discussion	'20
11:40-12:00	Accreditation of the modules in Green Skills, Schnellkraft Personalmanagement Ltd	'20
12:00-12:20	Discussion	'40
12:00-13:00	Completion and reporting of project activities – Final Financial and Narrative reports	'60
13:00-13:30	Lunch at the University Szent István	'60
13:30-14:00	Visit the Department of Mechatronics - TO BE FIXED later	'30
14:00-15:00	Closing the meeting	
15:00-16:30	Visit the Royal Castle of Sissi - Gödöllő	